**MEETING MINUTES**

**Board: Hephzibah Charter Foundation –Governing Board Meeting**

# Board Meeting: August 8, 2016

# School(s): Georgia School for Innovation and the Classics

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date:** | **Start** | **End** | **Next**  **Meeting:** | **Next time:** | **Prepared by:** |
| 8/8/16 | 3:30 PM | 5:50 PM | 9/20/16 | 4:15 p.m. | J. Allen |
| **Meeting Location:** | | | | |  |
| GSIC - 5073 Storey Mill Road, Hephzibah, GA 30815 | | | | |  |

|  |  |
| --- | --- |
| **Attended by:** |  |
| Robert Buchwitz  Wright McLeod  Brent Weir  Jennifer Allen  Glenn O’Steen  **Absent:** | Danny Brewington, Ed Innovation Partners  Jody Boulineau – School superintendent  Mary Jane Abbott – School principal  Rachel Rabun – School instructional coach  Lynn Chancey – School Bookkeeper |
| **Highlights:** |  |

**CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 3:30 P.M.

# Administrative Functions

Mr. Weir made a motion to adjourn meeting by 5:30 p.m., Mr. McLeod seconded the motion and it passed unanimously with no discussion. Mr. Weir also made a motion to approve the minutes from the June and May meetings of 2016. McLeod seconded this motion and it passed unanimously with no discussion.

# II. School Related Reports

- Mrs. Abbott presented a power point presentation on the schools Milestone’s scores. There was also discussion about the schools use of the Socratic method and project based learning, and how teachers will further their use of these methods this year.

Mrs. Abbott and Mrs. Rabun also talked about working together to complete teacher evaluations. Questions were raised about variety in after school programs. They have secured teachers for keyboarding, guitar, strings, golf, and cheerleading. There was discussion about teacher pay possibly affecting teacher retention and hiring.

# III. Information Items

There was discussion about whether to keep our charter frameworks or adopt state performance frameworks. Mr. Buchwitz made the recommendation to adopt the state frameworks but with the amendment that we’re compared to the districts we’re pulled from. Mr. Weir made the motion to let Mr. Buchwitz and Mr. Brewington discuss with the state and make a decision on behalf of the board. Seconded by Mr. McLeod and it passed unanimously with no discussion.

# IV. Next Meeting Date

The next meeting date was discussed and it was agreed that for purposes of getting bank statements and financial records in a timely manner, the meeting date would change to the third Tuesday of the month. For the purposes of making the meeting easier to attend for staff and parents, the time was moved to 4:15 p.m. Our next meeting will be September 20th, 2016 at 4:15 p.m.

# V. Financial Reports

There were no revisions to the budget except aligning it the actual allotment. Mr. Weir made the motion to receive the budget as information and it was seconded by Mr. O’Steen. The motion passed with no discussion.

**VI. Action Items**

The dress code was discussed and it was agreed that it was too late to make changes to the dress code for this school year. An employee handbook will be sent to the board by Mr. Boulineau for discussion by the end of the week.

# VI. OPEN FORUM - No discussion

# VIII. ADJOURNMENT

There being no further business, motion was made by Mr. McLeod at 5:50 p.m. and seconded by Mr. O’Steen to adjourn meeting. Motion passed with no discussion. The meeting adjourned with Peace and Harmony Prevailing.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Robert Buchwitz, Board Chair

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_